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| Job Title: | peace officer | Job Category:  | MENTAL HEALTH OFFICER |
| Department/Group: | County Attorney’s Office | Job Code/ Req#: |  |
| Location: | Liberty | Travel Required: | No |
| Level/Salary Range: | $44,365 - $46,809.87, commensurate with experience | Position Type: | Full time |
| Contact: | Laurie Dugdale  | Date posted: | September 24, 2020 |
| Will Train Applicant(s): | Yes | Posting Expires: | Until Filled |
| External posting URL: |  |
| Internal posting URL: |  |
| ORIGINAL Applications Accepted By: |
| MAIL OR IN PERSON:Liberty County Attorney’s OfficeATTN: Laurie Dugdale1923 Sam Houston St., Ste. 202Liberty, Texas 77575 |
| Job Description |
| Role and Responsibilities* Evaluate and Transport mental health patients;
* Execute mental health warrants;
* Assist local agencies with mental health calls;
* Be available for possible call outs;
* Conduct Threat assessment on known persons with mental illness
* Conduct follow up investigations and make referrals on chronic mentally ill persons
* Prepare detailed original and supplemental offense reports
* Conduct follow-up investigations on all deployments that involved a person in a mental health crisis
* These are the main duties assigned to this position but are not limited as the only duties.

Qualifications and Education Requirements* High School Diploma;
* Intermediate Peace Officer Certification;
* Good written and verbal communication skills;
* Good attitude when dealing with public;
* Knowledge in Microsoft Word, Excel, and Access;
* Self-motivator, self-starter with excellent organization skills
* Must possess or obtain upon selection Mental Health Peace Officer (40hrs/MHPO/CIT)
* Minimum 2 years law enforcement experience

Preferred Skills* Spanish Speaking

General Information* An extensive background investigation of each applicant, including a complete review of any and all criminal history information, will be conducted. A satisfactory drug test will be required as a condition of employment.
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| Reviewed By: |  | Date: |  |
| Approved By: |  | Date: |  |
| Last Updated By: |  | Date/Time: |  |