



## **JOB LISTING**

### **LEE COUNTY ATTORNEY'S OFFICE**

#### **POSITION** – Assistant County Attorney -- Felony and Misdemeanor

The Lee County Attorney's office is currently accepting applications for a full-time Assistant County Attorney.

**ABOUT US** - Lee County is a central Texas county of approximately 17,000 residents about an hour from both Austin and College Station. The office has 1 full-time and 2 part-time assistants. The office prosecutes misdemeanors in all Lee County Justice Courts and the Lee County Court and felonies in District Court. The office also handles juveniles, child protective service cases and protective orders.

**JOB DUTIES** -- Perform all duties as assigned and which **may** include any of the matters for which the office is responsible but primarily:

- All aspects of felony and misdemeanor criminal prosecution from intake to trial
- All aspects of juvenile prosecution
- To a limited extent, the candidate may handle other matters, e.g., forfeitures, juveniles, ...
- The individual will regularly interact with law enforcement

**BENEFITS** – Holidays, Vacation, Sick Leave, Retirement, and Insurance pursuant to Lee County Personnel Policy guidelines. Paid CLE, State Bar dues, and membership in TDCAA.

**SALARY** - starting at \$67,000/yr up to \$87,000/yr with possible room for negotiation depending on experience.

**REQUIREMENTS** - Doctor of Jurisprudence from an accredited law school, licensed by and in good standing with the State Bar of Texas

**QUALIFICATIONS** – The right applicant is a self-starter, dependable, has common sense, and good interpersonal skills to deal with co-workers, victims, law enforcement, court personnel, witnesses, and elected officials. Experience in criminal law is preferred as well as the desire to possibly learn other areas of the law. The selected candidate must be able to perform the functions of the job with sometimes limited direction from the County Attorney.

**APPLICATIONS** -- Applicants must submit a resume and Lee County Job Application via email to Lee County Attorney Martin Placke, Attention Casandra Collins at [casandra.collins@co.lee.tx.us](mailto:casandra.collins@co.lee.tx.us), by mail to 200 S. Main, Suite 305, Giddings, Texas 78942, or via fax to 979 542-1226. Applications may be downloaded from the Lee County, Texas website at [www.co.lee.tx.us](http://www.co.lee.tx.us) Applications will be accepted until the position is filled.