

Key Personnel- Victim Assistance Coordinator Conference

November 5-7, 2025
Grapevine

**The host hotel: Great Wolf Lodge
100 Great Wolf Dr., Grapevine, TX 76051**

Call 800/693-9653 for reservations and mention code 2511KPVA to get the room rates of \$175 (plus tax); this rate is good until October 17 or the block is sold out, whichever comes first. This rate also includes wristbands to the indoor water park.

Key support personnel and victim assistance coordinators are essential members of a professional prosecutor’s office. If you fill one of these vital roles, plan to attend TDCAA’s KP–VAC Conference. Along with opportunities to network and collaboratively problem-solve, presentations have been selected by your peers to meet your needs. This year’s training includes an informative look at crime victim’s compensation, PIA procedures, and tools to avoid burnout, as well as a dive into TDCJ paperwork. Join us in Grapevine for three days of education, fun, and fellowship.

RETURN SERVICE REQUESTED

Texas District & County Attorneys Association
505 W. 12th St., Ste. 100
Austin, TX 78701

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Key Personnel-Victim Assistance Coordinator Conference Agenda

Wednesday, November 5

- 1:00 p.m. Welcome & KP–VS Board Introductions
- 1:30 p.m. A Crime Victim’s Experience
Jamie Felicia, Asst. District Attorney, Williamson County
- 3:15 p.m. Mennonite Mayhem
Ashley Holman, Asst. Criminal District Attorney, &
Mike Holley, CDA Investigator, Kaufman County
- 5:00 p.m. Adjourn to Opening Reception
(provided by TDCAA)

Thursday, November 6

Key Personnel Track

- 8:30 a.m. PIA Overview
Katie Owens & Hannah Bell, Asst. Criminal District
Attorneys, Tarrant County
- 9:45 a.m. Expunctions & Nondisclosures
Michelle Bork, CDA Paralegal, Kaufman County
- 11:00 a.m. Protective Custody to Commitment
Jason Steans, Asst. County Attorney, & Janet Briery,
CA Paralegal, Williamson County
- Noon Hot Lunch (provided by TDCAA)
- 1:15 p.m. Board Elections
- 1:30 p.m. Required TDCJ Documentation
Timothy Fitzpatrick, Director, Classification & Records,
Texas Department of Criminal Justice
- 2:45 p.m. Trial Preparation
Nicole Griffin, Asst. Criminal District Attorney,
Lubbock County
- 4:00 p.m. Key Personnel Forum
- 5:00 p.m. Adjourn

Victim Assistance Coordinator Track

- 8:30 a.m. Complex Victim Scenarios
- 9:45 a.m. Degrees of Recantation
Regina Brooks, VAC, Cherokee County
- 11:00 a.m. Juvenile Victim Services
Wren Seabolt, VAC, Williamson County
- Noon Hot Lunch (provided by TDCAA)
- 1:15 p.m. Board Elections
- 1:30 p.m. Crime Victims Compensation I
Emily Bogan, Training & Outreach Manager,
Attorney General’s Office
- 2:45 p.m. Crime Victims Compensation II
Emily Bogan, Training & Outreach Manager,
Attorney General’s Office
- 4:00 p.m. Key Personnel Forum
- 5:00 p.m. Adjourn

Friday, November 7

- 9:00 a.m. Burnout
Mark Yarbrough, County & District Attorney, Lamb County (retired)
- 10:45 a.m. Dual Roles: KP & VAC
Sara Bill, VAC, Aransas County, &
Jalayne Robinson, LMSW, TDCAA Victim Services Director

Payment options:

- ☐ **\$500 Registration** (\$250 Registration fee + \$250 Association fee): For CAs, DAs, CDAs, C&DAs, and their office personnel. The TDCAA fee of \$250 is each participant’s share of costs over and above what the grant allows (for example, excess costs of on-site meals and association overhead). In addition, this fee enables TDCAA to lock in discounted hotel rates for participants and entitles them to attend all association functions, including Wednesday’s reception and Thursday’s lunch.
- ☐ **\$250 “Training Only” Registration:** For CAs, DAs, CDAs C&DAs and their office personnel. This fee does not allow an attendee to participate in receptions or lunches but entitles the attendee admittance to all training sessions.
- ☐ **\$750 Registration:** For everyone else.

Registration for this conference and other information is at tdcaa.com.

This program is funded by a grant from the Texas Court of Criminal Appeals and by the Texas District and County Attorneys Association.