

Newly Elected Prosecutor Boot Camp

• Attendance is by invitation only •

The host hotel:
Westin Austin Domain
11301 Domain Dr.
Austin, TX 78758
512/832-4197

Information
on how TDCAA
will keep you
socially distant
and safe is
below!

The room rate is \$109 plus tax and is good
until Nov. 12 or until sold out, whichever comes first.

TDCAA is proud to welcome all just-elected county and district attorneys to its biennial Newly Elected Prosecutor Boot Camp. You will receive **6.5 hours of MCLE** for attending the course, which we offer free of charge. Here, elected prosecutors will learn the “meat and potatoes” of what they need to know upon taking office January 1, 2021, from their peers—other elected prosecutors who have been in the same shoes and can pass along wisdom and good counsel. You won’t want to miss this valuable two-day event in Austin!

Registration is online only at www.tdcaa.com/training.

Newly Elected Prosecutor Boot Camp Agenda

Thursday, December 3

- 12:45 p.m. Welcome to the Boot Camp**
Kenda Culpepper, Criminal District Attorney, Rockwall County, and TDCAA Board President
- 1:00 p.m. Welcome to the Profession**
Tom Bridges, Former District Attorney, Aransas and San Patricio Counties (retired), & Jarvis Parsons, District Attorney, Brazos County
- 2:15 p.m. Where Do Your Loyalties Lie?**
C. Scott Brumley, County Attorney, Potter County
- 2:45 p.m. Commissioners Court**
Russ Roden, Asst. Criminal District Attorney, Dallas County
- 3:30 p.m. Office Funding and Discretionary Funding**
Julie Renken, District Attorney, Washington County, & Jennifer Tharp, Criminal District Attorney, Comal County
- 4:15 p.m. Immunity and Liability**
C. Scott Brumley, County Attorney, Potter County, & Kenda Culpepper, Criminal District Attorney, Rockwall County
- 5:15 p.m. TDCAA Overview and Services**
Rob Kepple, TDCAA Executive Director, & Jalayne Robinson, LMSW, TDCAA Victim Services Director

Friday, December 4

- 8:30 a.m. Public Information Act and Open Meetings**
Julie Renken, District Attorney, Washington County, & David Escamilla, County Attorney, Travis County
- 9:30 a.m. Overview of County Government and Employment Law**
C. Scott Brumley, County Attorney, Potter County, & Kenda Culpepper, Criminal District Attorney, Rockwall County
- 11:00 a.m. The Battles You May Fight**
David Escamilla, County Attorney, Travis County, & Jennifer Tharp, Criminal District Attorney, Comal County
- Noon Adjourn**

COVID-19 Safety Precautions for this Conference

TDCAA takes the safety of our attendees, TDCAA staff, and hotel staff seriously and has undertaken several precautions to protect everyone from COVID-19. An outline of those safety measures includes:

Advance distribution of materials and individual sign-in: TDCAA shall provide web-based access to all seminar materials to attendees in advance of the training and will not hand out any materials at the seminar. In addition, TDCAA will not use the traditional group sign-in sheets; we will implement a web-based sign-in using electronic signatures.

Two half-day sessions: The seminar will be limited to two half-day sessions to reduce community time.

Hand sanitizer stations: TDCAA will ensure that the hotel has hand sanitizer stations throughout the property, at all meeting room entrances, and inside the assigned meeting room, and the hotel will supply hand sanitizer at every attendee table upon request.

Mandatory face coverings: All attendees, speakers, and TDCAA staff shall wear face coverings that cover the nose and mouth. Speakers are permitted to forgo a face covering while presenting and will observe appropriate social distancing at all times. TDCAA will provide face coverings for those who need them. Attendees will be notified in advance that they cannot participate in the training if they are unwilling to abide by this rule.

Enforce social distancing: The hotel has increased the frequency—currently every two hours—of cleaning public areas, including but not limited to lobbies, elevators, door handles, luggage carts, public bathrooms and meeting spaces, using hospital-grade disinfectant. The hotel has modified its steps of service to limit physical contact (ex: mobile check-in where available), as well as institute crowd control procedures and distancing markers in all public spaces and elevators.

COVID-19 symptom check and thermal scan: The materials provided to attendees in advance will include a COVID-19 symptom checklist that attendees must complete the morning before the training begins. When attendees arrive each day, staff will ask if they have completed the form in the morning and if they have any symptoms. Anyone who has exhibited or reported symptoms will be denied entrance. Before the attendees enter the training room each day, TDCAA staff will perform a thermal scan. Anyone with a temperature of over 100 degrees F will be denied entrance.

Training room doors: The doors to the training room shall remain open at all times so that attendees need not make contact with the doors to enter or leave the room.

Controlled ingress and egress from training room: TDCAA will establish a “single file” entrance and exit plan to avoid any crowding at the training room doors.

Assigned seating: Each attendee will have an assigned seat which he or she will use the entire event.

Limited TDCAA staffing: TDCAA will limit staff at the training to avoid unnecessary crowding.

Space and room design: TDCAA has tentatively secured a 7,000-square foot ballroom at the Westin Domain in Austin. The attendees will be seated individually at their own 6-foot tables with more than 6 feet of space between attendees. In this configuration, the speaker(s) at the front of the room will be at least 10 feet from the students, and if there is more than one speaker, the speakers shall remain 6 feet apart.

No food or drink in the training room: To support the face covering rule, no food or drink will be permitted in the training room.

No communal beverage stations: TDCAA will not provide or maintain a typical communal beverage station.

Frequent breaks: There will be a break at the end of each training topic to allow attendees to leave the training room.

Training room sanitization: The hotel will sanitize the training room and common areas outside the training room prior to the beginning of each training day.

Attendees will receive 6.5 hours of CLE for attending this course. It is free of charge.

This program is funded by a grant from the Texas Court of Criminal Appeals and by the Texas District and County Attorneys Association.